



**TROY CITY COUNCIL
COMMITTEE MEETING
COUNCIL CHAMBERS, CITY HALL
100 S. Market Street, Troy, Ohio**

TUESDAY, MAY 30, 2023 – 5:00 PM

Community & Economic Development Committee

(Schilling [Chm.], Pierce, Snee)

1. Provide a recommendation to Council regarding authorizing a Resolution of Necessity regarding the completion of Oakmont Creek Subdivision Section 5, for a course surface of asphalt, unfinished sidewalks, and the placement of front survey pins.

Finance Committee

(Severt [Chm.], Phillips, Rozell)

1. Provide a recommendation to Council regarding amending the Fee Schedule to establish a \$5 fee for larger refuse collection totes.
2. Provide a recommendation to Council regarding Project Next to participate in the Employee Creation Incentive Program (ECIP) as an expansion project pursuant to Ordinance No. O-22-2020. Consideration of emergency legislation is requested.
3. Provide a recommendation to Council regarding legislation related to an Opt-out Natural Gas Aggregation Program – authorize the City of Troy to act jointly with the Miami Valley Communications Council (MVCC) related to the Opt-out Natural Gas Aggregation Program; approve and adopt the Plan of Operation and Governance of the MVCC natural gas aggregation program; establish two public meetings; and authorize the Director of Public Service and Safety to execute any documents related thereto. Consideration of emergency legislation is requested.
4. Provide a recommendation to Council regarding purchasing a 2022 demo ambulance through State Purchasing. Total cost - approximately \$267,000.

Recreation & Parks Committee

(Whidden [Chm.], Rozell, Schilling)

1. Provide a recommendation to Council regarding increasing the authorization for the Miami Shores Equipment Shed to \$125,416.80. Consideration of emergency legislation requested.

Streets & Sidewalks Committee

(Phillips [Chm.], Pierce, Snee)

1. Provide a recommendation to Council regarding authorizing the Director of Public Service and Safety to enter into a professional services agreement with LJB Inc. of Miamisburg, Ohio to design the S. Stanfield Road Improvement Project at a cost not to exceed \$121,761.
2. Provide a recommendation to Council regarding the West Main Street Improvement Project to authorize the Director of Law and the Director of Public Service and Safety to file necessary paperwork for the appropriation of the following parcels:
 - o 0.029 acres for a temporary easement of the 2.042 acre Parcel D08-250722, in the name of Goodwill Industries of the Miami Valley,
 - o 0.065 acres for a temporary easement of the 0.516 acre Parcel D08-058790, in the name of Giant Dayton, LLC,
 - o 330 square feet for a warranty deed and 0.012 acres for a temporary easement of the 0.31 acre Parcel D08-098520, in the name of David R. Plummer, and
 - o 0.016 acres for a temporary easement on Parcel D08-026740, 0.023 acres for a temporary easement on Parcel D08-026730, and 0.018 acres for a temporary easement on Parcel D08-098180, in the name of Lowe E. Joseph MD Trustee.

Based on the need to proceed with the appropriations process immediately to meet the timeline to receive funding, consideration of emergency legislation is requested

Other Committees/Items may be added.

5-26-2023

cc: Mayor
Mr. Titterington, Mr. Kerber
Mr. Frigge, Departments, Media

**COMMUNITY &
ECONOMIC DEVELOPMENT
COMMITTEE**

MEMORANDUM

TO: Mr. Lutz, President of Council

FROM: Patrick E. J. Titterington, Director of Public Service and Safety 

DATE: May 24, 2023

SUBJECT: ***Oakmont Creek Subdivision, Section 5 Completion - Resolution of Necessity***

RECOMMENDATION:

That Council authorizes a Resolution of Necessity declaring the installation of a surface course of asphalt, unfinished sidewalks, and placement of front survey pins within Oakmont Creek Subdivision, Section 5.

BACKGROUND:

Attached is a map of the Oakmont Creek Subdivision, Section 5 completion project. The project boundaries start just south from the intersection of Wayne Street and Laurel Tree Court, to the end of Laurel Tree Court, and include Williamsburg Place. Within this project, there are twenty parcels that make up the subdivision section with five being vacant parcels. The public improvements and completion of the subdivision were delayed due to bankruptcy. The completion of this subdivision will require the installation of a surface course of asphalt, the construction of unfinished sidewalks on the vacant parcels, and the installation of front property survey pins. These projects can be assessed to the properties.

The cost of the work to complete this subdivision will be charged against the abutting properties through the assessment process. The first step in this process is the Resolution of Necessity. Once Council approves the Resolution of Necessity, the City then notifies property owners by certified letter that the construction and repairs will be made as a part of the contract for the road asphalt project. During this process, the property owners will have an opportunity to appeal the assessment costs associated with their property, with appeals limited to if the assessment has been determined by a proper application of the method of assessment designated by Council.

REQUESTED ACTION:

It would be appreciated if you would assign to a Committee of Council authorizing the Resolution of Necessity for the Oakmont Creek Subdivision, Section 5 completion.

Encl.



OAKMONT CREEK SUBDIVISION, SECTION FIVE

PT. 7189 & 7607
INLOT

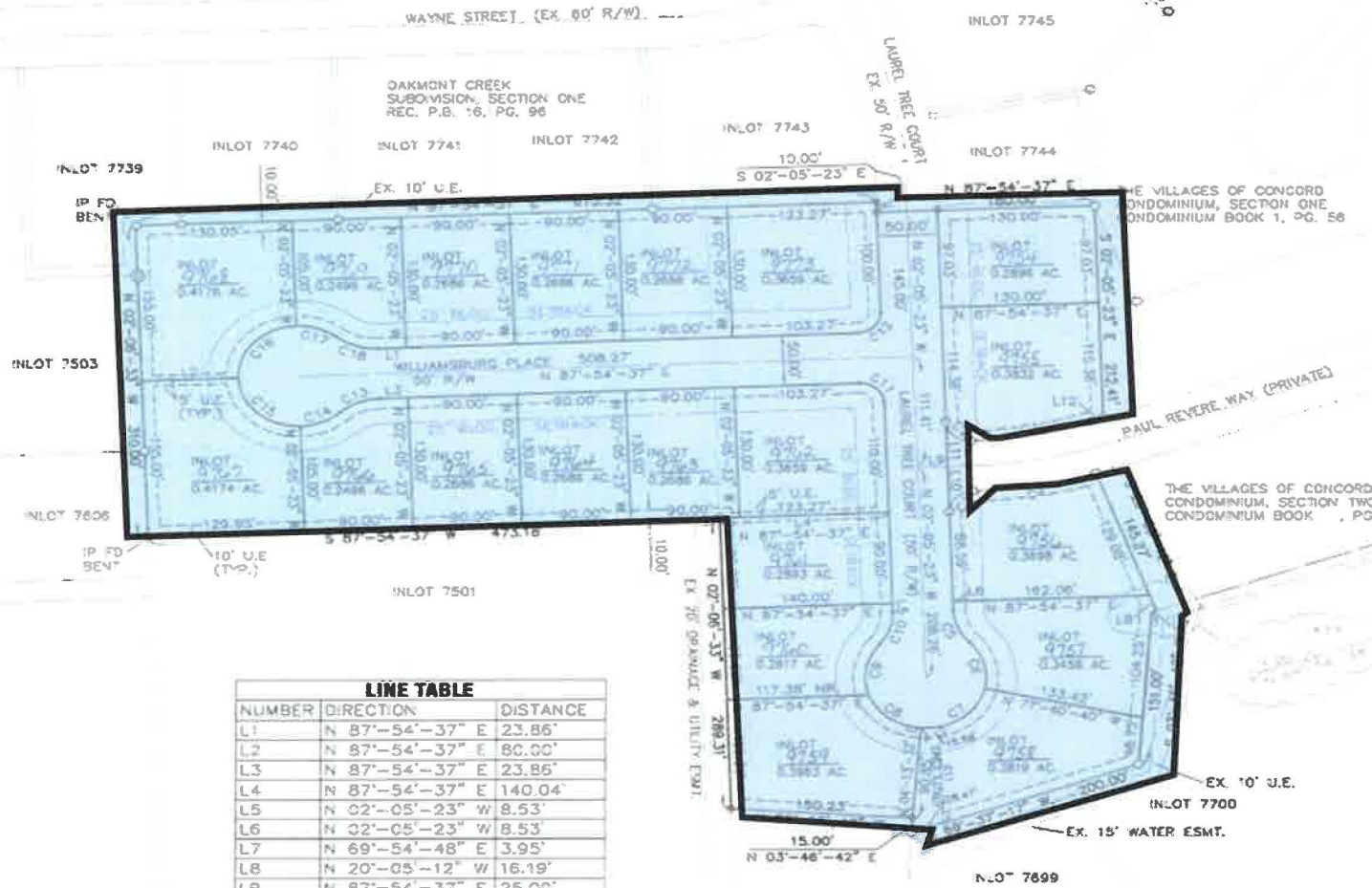
TROY
CITY

MIAMI, OHIO
COUNTY

TRANSFERRED THIS 2 DAY OF
March
CHRIS A. PEEPLES
MIAMI COUNTY AUDITOR

BY 1
01

Exhibit A



LINE TABLE

NUMBER	DIRECTION	DISTANCE
L1	N 87°-54'-37" E	23.86'
L2	N 87°-54'-37" E	80.00'
L3	N 87°-54'-37" E	23.86'
L4	N 87°-54'-37" E	140.04'
L5	N 02°-05'-23" W	8.53'
L6	N 02°-05'-23" W	8.53'
L7	N 69°-54'-48" E	3.95'
L8	N 20°-05'-12" W	16.19'
L9	N 87°-54'-37" E	25.00'
L10	S 02°-05'-23" E	45.00'
L11	S 02°-05'-23" E	45.00'
L12	S 69°-54'-48" W	10.03'
L13	S 02°-05'-23" E	97.00'

I HEREBY CERTIFY THAT THIS IS A TRUE REPRESENTATION OF THE SUBDIVISION HEREON PLATTED BASED ON AN ACTUAL

								Asphalt	Sidewalks				Sidewalks	Survey Pins	Combined Total for each lot
Address	ParcelID	Deeded Owner	Plat LF/Lot	Square Feet	Cubic Yards	Square Yard	\$/sq.yd.	Total Cost	LF/ lot	sqft/lot	\$/sqft	Total \$/lot	\$/lot	Total/Lot	
1010 Laurel Tree Ct	D08105142	OAKMONT CREEK APTS LLC	244.69	5192.85	32.12	576.98	\$19.00	\$10,962.68					\$ 135.00	\$11,097.68	
1011 Laurel Tree Ct	D08105104	OAKMONT CREEK APTS LLC	97.03	1463.64	9.05	162.63	\$19.00	\$3,089.90					\$ 135.00	\$3,224.90	
1022 Laurel Tree Ct	D08105120	OAKMONT CREEK APTS LLC	244.69	5307.20	32.83	589.69	\$19.00	\$11,204.10					\$ 135.00	\$11,339.10	
1023 Laurel Tree Ct	D08105106	OAKMONT CREEK APTS LLC	247.92	3082.24	19.06	342.47	\$19.00	\$6,506.95					\$ 135.00	\$6,641.95	
1035 Laurel Tree Ct	D08105118	OAKMONT CREEK APTS LLC	223.49	1714.33	10.60	190.48	\$19.00	\$3,619.14					\$ 135.00	\$3,754.14	
1035 Laurel Tree Ct	D08105108	OAKMONT CREEK APTS LLC	244.69	2636.69	16.31	292.97	\$19.00	\$5,566.35					\$ 135.00	\$5,701.35	
1046 Laurel Tree Ct	D08105116	OAKMONT CREEK APTS LLC	96.39	2857.68	17.68	317.52	\$19.00	\$6,032.88					\$ 135.00	\$6,167.88	
1047 Laurel Tree Ct	D08105110	OAKMONT CREEK APTS LLC	93.38	2062.54	12.76	229.17	\$19.00	\$4,354.25					\$ 135.00	\$4,489.25	
1050 Laurel Tree Ct	D08105114	OAKMONT CREEK APTS LLC	57.45	659.52	4.08	73.28	\$19.00	\$1,392.32					\$ 135.00	\$1,527.32	
1051 Laurel Tree Ct	D08105112	TROY INFINITY LLC	71.47	1128.95	6.98	125.44	\$19.00	\$2,383.34	60.00	300.00	\$ 16.20	\$ 4,860.00	\$ 135.00	\$7,378.34	
1510 Williamsburg Pl	D08105122	OAKMONT CREEK APTS LLC	90	1445.18	8.94	160.58	\$19.00	\$3,050.93					\$ 135.00	\$3,185.93	
1515 Williamsburg Pl	D08105140	OAKMONT CREEK APTS LLC	90	1550.98	9.59	172.33	\$19.00	\$3,274.29					\$ 135.00	\$3,409.29	
1522 Williamsburg Pl	D08105124	OAKMONT CREEK APTS LLC	90	1440.69	8.91	160.08	\$19.00	\$3,041.46					\$ 135.00	\$3,176.46	
1529 Williamsburg Pl	D08105138	OAKMONT CREEK APTS LLC	90	1568.02	9.70	174.22	\$19.00	\$3,310.26					\$ 135.00	\$3,445.26	
1530 Williamsburg Pl	D08105126	OAKMONT CREEK APTS LLC	90	1449.28	8.96	161.03	\$19.00	\$3,059.60					\$ 135.00	\$3,194.60	
1531 Williamsburg Pl	D08105136	OAKMONT CREEK APTS LLC	90	1557.14	9.63	173.02	\$19.00	\$3,287.29					\$ 135.00	\$3,422.29	
1544 Williamsburg Pl	D08105128	TROY INFINITY LLC	96.14	2171.97	13.43	241.33	\$19.00	\$4,585.28	70.00	350.00	\$ 16.20	\$ 5,670.00	\$ 135.00	\$10,390.28	
1545 Williamsburg Pl	D08105134	TROY INFINITY LLC	96.14	2295.30	14.20	255.03	\$19.00	\$4,845.64	70.00	350.00	\$ 16.20	\$ 5,670.00	\$ 135.00	\$10,650.64	
1559 Williamsburg Pl	D08105132	TROY INFINITY LLC	70.71	1459.93	9.03	162.21	\$19.00	\$3,082.07	75.00	375.00	\$ 16.20	\$ 6,075.00	\$ 135.00	\$9,292.07	
1560 Williamsburg Pl	D08105130	TROY INFINITY LLC	70.71	1406.31	8.70	156.26	\$19.00	\$2,968.88	75.00	375.00	\$ 16.20	\$ 6,075.00	\$ 135.00	\$9,178.88	
			2494.90	42450.45344	262.56	4716.72	\$	\$9,617.62	290.00	1750.00	\$	\$ 28,350.00	\$ 2,700.00	\$ 120,667.62	

Repair of Storm Sewer on Williamsburg Place	\$	3,200.00					\$	3,200.00		
			Mln. qty		Qty	price		\$	24,340.00	
City's portion of Work			80		80	\$ 19.00	\$	1,520.00	Total Estimate Cost for Scope of Work:	\$ 148,207.62
Mill & install surface course for butt joint on Laurel Tree			400		400	\$ 19.00	\$	7,600.00		
Mill & install surface course for Intersection of Laurel Tree/ Williamsburg			380		380	\$ 19.00	\$	7,220.00		
Mill & install surface course for Intersection of Laurel Tree/ Paul Rever			3		4	\$ 2,000.00	\$	8,000.00		
Curb Ramps										
last bid price from 2021 was \$2,000										
					Total	\$	24,340.00			

Total Estimate Cost for Scope of Work:

FINANCE COMMITTEE



MEMORANDUM

TO: Mr. Lutz, President of Council

FROM: Patrick E. J. Titterington, Director of Public Service and Safety 

DATE: May 23, 2023

SUBJECT: **ADJUSTMENT TO FEE SCHEDULE RELATED TO LARGE REFUSE CART**

RECOMMENDATION:

That Council authorizes an amendment to the fee schedule of \$5.00 per month, in addition to the per month refuse fee, for those addresses that request a 96-gallon refuse cart.

BACKGROUND:

Staff has recently completed a routine update to the Solid Waste Regulations. This routine review provides opportunities to improve services and provide refuse and recycling services to more residents. Landlords and residents that currently do not receive these services through the City will benefit from the City's solid waste collection fees which are typically lower than fees of third-party haulers. For your information, amendments to the Regulations are:

- Collecting refuse for all residences with four (4) units or less with a designated lettered or numbered address. Current regulations restrict collection to single family and duplex residential units;
- Implementing an additional \$5.00 monthly charge for a 96-gallon refuse cart (rather than the standard 65-gallon cart). Residents who now have the larger cart will be provided an option to return to the 65-gallon cart;
- Collecting additional items for special trash collection such as any flooring material (except tile) that is bundled or tied and no longer than 4 ft, interior doors without windows, or similar small construction material items.

These are in addition to restricting concrete, brick or blocks at the Dye Mill Composting Facility to comply with EPA regulations, which will commence June 1.

In that the refuse fee is part of the fee schedule approved by Council, we are asking that Council amend the fee schedule to provide for the \$5.00 per month fee for the 96-gallon refuse cart.

For your information, a copy of the updated Regulations is attached.

REQUESTED ACTION:

It would be appreciated if you would assign to a Committee of Council consideration of amending the fee schedule to include a \$5.00 per month fee addition to the current \$17.50 per month refuse fee for those addresses that receive a 96-gallon refuse cart.

encl.



SOLID WASTE REGULATIONS

These regulations describe the conditions under which the City of Troy provides residential solid waste/recycling collection service to its citizens. Any questions regarding solid waste/recycling collection should be directed to the City's Central Maintenance & Service Facility at 335-1914, open Monday - Friday 7 a.m. to 3:30 p.m.

GENERAL:

1. WHERE:
 - A. Residential solid waste collection shall be provided to all residences with four units or less with a designated lettered or numbered address and fronting a public right-of-way. Solid waste shall be collected along public rights-of-way. Solid waste shall not be collected on private access drives.
 - B. Solid waste is considered trash/refuse, recycling, yard waste and special trash which shall be placed at the curb for collection.
 - C. The city reserves the right to allow or deny service to any residence
2. WHEN:
 - A. Curbside collection is provided weekly for trash/refuse, recycling, yard waste and special trash
 - B. All solid waste to be collected **MUST BE OUT NO LATER THAN 7:00 A.M.** on the designated day of collection, but not be placed out earlier than 24 hours prior to the collection date
 - C. Holiday solid waste collection shall only be delayed on Christmas and New Year's Day. All other holidays shall be collected on their normal trash day. Collection shall not be affected if the holiday falls on the weekend.
3. CART POLICY
 - A. Residents shall be provided a 65-gal refuse cart and a 65-gal recycling cart at the normal refuse rate.
 - B. Residences with five or more occupants may request to be switched to a 96-gal refuse cart for an additional monthly surcharge.
 - C. Residences with two or more units requesting a 96-gal refuse cart must get approval from the property owner.
 - D. Residents must contact the refuse department at 937-335-1914 to request a larger cart.
 - E. Residents may only request one cart change a year or when the property changes ownership.
 - F. The City reserves the right to allow or deny the use of a 96-gal cart to any residence.

TRASH/REFUSE:

1. ACCEPTABLE TRASH/REFUSE:
 - A. Normal residential garbage, refuse, and rubbish
 - B. Only refuse generated at a residence shall be placed out at that residence for collection
2. REFUSE / RECYCLING CARTS:
 - A. Only residential trash/refuse shall be collected from City of Troy trash/refuse carts except where otherwise noted herein. All regular weekly trash must be IN the cart with the lid fully closed. **INDIVIDUAL CARTS OR BAGS OUTSIDE THE CART SHALL NOT BE COLLECTED.** Only special trash shall be collected outside the cart. (See special trash rules)
 - B. Place carts IN the street with the wheels against or up to two feet away from the curb. Avoid placing the cart near a parked car, mailbox, fire hydrant, trees etc. Maintain a three feet distance from other objects, including the recycling cart. **(PLEASE REFER TO PICTURES BELOW FOR PROPER PLACEMENT OF TRASH, RECYCLING AND SPECIAL TRASH ITEMS.)**
3. MEDICAL WASTE:
 - A. The city shall **NOT** collect or pay for any infectious waste, liquids or hazardous material.
4. COMMERCIAL AND INDUSTRIAL WASTE:
 - A. The city shall **NOT** collect or pay for any commercial or industrial waste disposal.





X

Incorrect!

Trash placed on top of or next to cart, lid not fully closed.



X

Incorrect!

Special Trash Items placed on or too close to cart, or in front of cart.



Correct!

Special Trash Items placed behind cart and clear of cart.



SPECIAL TRASH:

1. Special trash collection takes place on your normal trash day. This service is for the collection of items resulting from normal, routine replacement of household items. It is not intended for the pick-up of an entire household of furniture and appliances, evictions, or resident's move outs. The city shall **NOT** pick up trash placed at the curb as a result of a move out or eviction. Special trash items must be placed separate from your regular weekly trash/refuse and recycling. It is recommended that your special trash be placed behind your regular weekly trash/refuse and recycling carts, preferably on the curb lawn if possible. Special trash must not be placed in a manner which shall interfere with the collection of the trash/refuse or recycling carts. If your regular trash/refuse and recycling is picked up in the alley, your special trash shall also be picked up in the alley.
2. **ACCEPTABLE SPECIAL TRASH (OR SIMILAR ITEMS):**
 - A. Furniture, including lawn furniture
 - B. Appliances, water heaters
 - C. Any flooring (except tile) that it bundled or tied no longer than 4 ft
 - D. Lawn care items, outdoor play equipment
 - E. Television's, television antennas, spouting
 - F. Mattress and box springs
 - G. Small vanities, toilets
 - H. Interior doors without windows
 - I. Paint that has dried or has been mixed with an absorbent (kitty litter, sand, dirt, etc.)
3. **UNACCEPTABLE SPECIAL TRASH:**
 - A. Exterior doors or doors with windows
 - B. Windows, any item containing glass (except television's)
 - C. Paper, cardboard
 - D. Brush
 - E. Batteries of any kind
 - F. Construction materials (tubs and showers, cabinets, wood, tile, wet paint)
 - G. Vehicle parts (including tires)
 - H. Any item containing freon
 - I. Any item containing fuel
 - J. Anything placed in boxes, trash bags, or trash containers
 - K. Anything posing risk to human health and safety that is not properly contained

RECYCLING:

1. Residents of the City shall participate in the curbside-recycling program sponsored by the City and its contractor. The purpose of this program is to remove from the waste stream any materials that are readily recyclable.
2. An additional recycling cart is available upon request, by calling the City's Central Maintenance & Service Facility at 335-1914. (Monday - Friday 7:00AM - 3:30PM)
3. Acceptable and unacceptable recycling items for collection must be found on the City's website at www.troyohio.gov/solidwaste

YARD WASTE:

1. The City provides a Yard Waste Collection Program as a curbside service to the residents to assist with disposal of routine grass clippings, tree trimmings, and leaves throughout the spring, summer and fall seasons. The City encourages the residents to utilize the Dye Mill Road Compost Facility as an additional disposal method.
 - A. **YARD WASTE BAGS**
 1. Paper biodegradable yard waste bags are the **ONLY** acceptable bags that must be used for routine grass, leaves, garden refuse and brush trimmings. The yard waste bags must be purchased from any area hardware store or lawn maintenance company.
 2. Plastic biodegradable yard waste bags are **NOT** acceptable and shall not be collected as part of the Yard Waste Collection Program





3. No limit to the number of yard waste bags collected
4. Disposal of Yard Waste Bags:
 - i. Collected weekly on the regular trash collection day at the resident's curb
 - ii. Taken to the Dye Mill Road Compost Facility
- B. GRASS CLIPPINGS
 1. Grass clippings shall only be collected in Yard Waste Bags
- C. BRUSH
 1. Brush shall be routine tree or shrubbery trimmings, and shall be placed in yard waste bags if possible
 2. Brush not placed in Yard Waste Bags shall be cut into 4-foot lengths, no larger than 4 inches in diameter, and bundled/tied tightly in manageable sizes. String / twine used for bundling shall be strong enough to hold pile together when being collected. No string containing plastic, metal or tape shall be collected.
- D. LEAVES
 1. Unbagged leaves shall only be collected during the leaf collection program. Notice shall be given as to the collection program dates. Residents are required to rake their leaves to the curb for collection.
 2. All other times leaves must be bagged and placed at the curb
- E. STORM DAMAGE
 1. Unbagged and unbundled storm damage shall only be collected during periods established by the Director of Public Service and Safety or the City's Mayor.
 2. All other times items must be bagged or bundled and placed at the curb
2. UNACCEPTABLE YARD WASTE:
 - A. Dirt, sod or rocks
 - B. Branches greater than 4 inches in diameter or longer than 4 feet
 - C. Cut down or topped trees, stumps, root systems or shrubs smaller than 16 inches in diameter
 - D. Concrete of any size
 - E. Construction & demolition materials such as brick, block, and lumber

Residents may dispose of the aforementioned items in lines A thru C at no charge at the Dye Mill Rd Compost Facility.

Effective Date: July 5, 2023

Issued by the Office of the Director of Public Service and Safety





MEMORANDUM

TO: Mr. Lutz, President of Council

FROM: Patrick E. J. Titterington, Director of Public Service and Safety 

DATE: May 22, 2023

SUBJECT: **EMPLOYEE CREATION INCENTIVE PROGRAM (PROJECT NEXT)**

RECOMMENDATION:

That Troy City Council approve the application to allow Project Next (existing business) to participate in the Employee Creation Incentive Program (ECIP) as an expansion project pursuant to Ordinance O-22-2020.

BACKGROUND:

Ordinance O-22-2020 authorized the creation of the ECIP which is a city-administered payroll withholding rebate program to new or expanding businesses within the industrial, manufacturing and high technology business sector. This incentive is available only to businesses making a significant investment of capital, jobs and employee wealth inside city limits.

A request was received for participation in the ECIP by Project Next. This existing manufacturing business proposes an expansion project that brings 54 new employees along with an annual payroll over \$2.6MM. The application meets the general standards for the ECIP, which allows for a maximum six (6) year payroll withholding rebate with an annual incentive of approximately \$11,000. Should the payroll of this company drop below \$1.25MM from the approved increase in project payroll, the rebate program could be suspended.

REQUESTED ACTION:

It would be appreciated if you would assign to a committee of Council the request to participate in the Employee Creation Incentive Program pursuant to Ordinance O-22-2020. Consideration of emergency legislation is requested so the existing business can start the expansion project, including the hiring process, and continue the project with the State of Ohio without delay.

CC: Mayor Oda





MEMORANDUM

TO: Mr. Lutz, President of Council

FROM: Patrick E. J. Titterington, Director of Public Service and Safety 

DATE: May 23, 2023

SUBJECT: ***OPT-OUT NATURAL GAS AGGREGATION PROGRAM – AUTHORIZE MVCC TO ACT ON CITY'S BEHALF; APPROVE PLAN OF OPERATION AND GOVERNANCE OF MVCC; ESTABLISH PUBLIC MEETINGS***

RECOMMENDATION:

That Council authorizes the City of Troy to act jointly with the Miami Valley Communications Council (MVCC) related to the Opt-out Natural Gas Aggregation Program; approve and adopt the Plan of Operation and Governance of the MVCC natural gas aggregation program; establish two public meetings; and authorize the Director of Public Service and Safety to execute any documents related thereto.

BACKGROUND:

On May 2, by a vote of 2,260 to 535, the voters approved the City proceeding with establishing an Opt-out Natural Gas Aggregation Program for the benefit of residents/businesses in Troy. Similar to the process followed for the electric aggregation program, the next steps are for Council to consider legislation to:

- Authorize Troy to act jointly with the other members and affiliate political subdivisions that have authorized MVCC to handle the natural gas aggregation program, including bidding for a vendor
- Approve and adopt the Plan of Operation and Governance of the MVCC Natural Gas Aggregation Program
- Establish a date/time for MVCC to conduct two public meetings to discuss/explain the Natural Gas Aggregation Program with interested parties. It is suggested that the two public meeting date/times be June 29, 2023 at 3:30 pm and 6:30 pm at City Hall.

REQUESTED ACTION:

It would be appreciated if you would assign to a Committee of Council consideration of legislation to address the items listed above. So that the process can proceed without delay, consideration of emergency legislation is requested.



Fin

Patrick E. J. Titterington
Director of Public Service & Safety
937-335-1725
Patrick.titterington@troyohio.gov

MEMORANDUM

TO: Mr. Lutz, President of Council
FROM: Patrick E. J. Titterington, Director of Public Service and Safety
DATE: May 26, 2023
SUBJECT: **PURCHASE OF AMBULANCE**

A handwritten signature in black ink, appearing to read "PET", is written over the "FROM:" line of the memorandum.

RECOMMENDATION:

That Council concurs with the City proceeding to purchase a 2022 demo ambulance, that may require a future reappropriation.

BACKGROUND:

Based on approved budgets, the City has encumbered funds for two ambulances, one in 2021 and one in 2022. Due to supply chain issues, neither ambulance is expected to be received prior to 2024 (and possibly later). This situation is not unique to Troy. In the interim, to assure that EMS services are provided to Troy and Township residents, the Fire Department is continuing to maintain the older fleet and temporarily reclaimed an ambulance that Council had donated to Edison State for their EMS classes.

This week, the Fire Department found a demo ambulance that is available through the State Purchasing Cooperative for \$258,000 plus approximately \$9,000 for items such as wrapping, radio, etc. While the purchase of an ambulance is not budgeted for 2023, we feel that the City should proceed to purchase and take delivery of this demo unit. At the same time, we do not recommend cancelling either of the other two ambulance orders.

This has been reviewed with the City Auditor, who advised that the fund balance can support this purchase and concurs with proceeding to purchase the unit.

Legislative action is not required as the item will be purchased through State Purchasing.

REQUESTED ACTION:

It would be appreciated if you would assign to a Committee of Council reviewing the purchase of the demo ambulance.



RECREATION & PARKS COMMITTEE

MEMORANDUM

TO: Mr. Lutz, President of Council

FROM: Patrick E. J. Titterington, Director of Public Service and Safety 

DATE: May 26, 2023

SUBJECT: **ADDITIONAL FUNDS FOR THE MIAMI SHORES EQUIPMENT STORAGE SHED**

RECOMMENDATION:

That Council increases the authorization for the Miami Shores Equipment Storage Shed to \$125,416.80.

BACKGROUND:

Council authorized \$112,000 for the construction of the equipment storage shed for the Miami Shores Golf Course. This structure is to permit the golf course to have most of the maintenance equipment under roof. Only one bid was received in the amount of \$111,500.

This structure is basically to be located next to the maintenance building, which has existed for several decades. It was not recognized that with the new structure being in the FEMA Flood Plain, there would be additional requirements of a FEMA study, third party engineering, changes to the specifications, and permits. This will result in change orders, with the total contractor cost of \$125,416.80.

This project was initially designated for funding by ARPA funds. It is anticipated that the additional allocation will be available from other ARPA project balances.

REQUESTED ACTION:

It would be appreciated if you would assign to a Committee of Council increasing the authorization for the Miami Shores Equipment Storage Shed to \$125,416.80. Consideration of emergency legislation is requested so that payment can be made to the contractor.



STREETS & SIDEWALKS COMMITTEE



SJS

Patrick E. J. Titterington
Director of Public Service & Safety
937-335-1725
Patrick.Titterington@troyohio.gov

MEMORANDUM

TO: Mr. Lutz, President of Council

FROM: Patrick E. J. Titterington, Director of Public Service and Safety 

DATE: May 23, 2023

SUBJECT: **AUTHORIZE PROFESSIONAL SERVICES FOR DESIGN OF THE SOUTH STANFIELD ROAD RECONSTRUCTION PROJECT PHASE 2**

RECOMMENDATION:

That Council authorizes the Director of Public Service and Safety to enter into a professional services agreement with LJB Inc. of Miamisburg, Ohio for the design of the South Stanfield Road Reconstruction Project Phase 2 at a cost not to exceed \$121,761.

BACKGROUND:

This project is an Ohio Public Works Commission (OPWC) funded project for the reconstruction of South Stanfield Road starting from the intersection of South Stanfield Road with West Stanfield Road, north to the entrance of the Meijer shopping center. This section of South Stanfield Road is showing signs of deterioration due to the use and age of the asphalt. The project scope includes the reconstruction of the roadway, and storm sewer system, installing new curbs and gutters, filling in sidewalk gaps, and furthering the city's complete street goals. The design also includes extending the project boundary to the Meijer entrance for a better transition to the future Phase 3, which will be the intersection of South Stanfield Road and West Main Street.

This design project includes the preparation of the plans, design specifications, bid documents, providing an estimate for bidding, and review of bids, at a cost not to exceed \$121,761. A total of \$134,000 is included in the 2023 budget for the design, with the cost shared between the following funds:

\$ 78,000	OPWC Fund, Fund 442
26,000	Stormwater Fund, Fund 709
15,000	Water Fund, Fund 710.660
<u>15,000</u>	Sewer Fund, Fund 711.670
\$134,000	Total

Staff anticipates this project will begin construction in 2024.

REQUESTED ACTION:

It would be appreciated if you would assign to a Committee of Council authorizing the Director of Public Service and Safety to enter into a professional services agreement with LJB Inc. of Miamisburg, Ohio for the design of South Stanfield Road Reconstruction Project Phase 2 at a cost not to exceed \$121,761.





MEMORANDUM

To: Mr. Lutz, President of Council
From: Patrick E. J. Titterington, Director of Public Service and Safety *PJT*
Date: May 26, 2023
Subject: **APPROPRIATION OF PROPERTIES FOR WEST MAIN STREET CORRIDOR IMPROVEMENTS PROJECT PHASE 2 (PID 110253)**

RECOMMENDATION:

That Council authorizes the Director of Law and the Director of Public Service and Safety to file necessary paperwork for the appropriation of the following parcels:

- 0.029 acres for a temporary easement of the 2.042 acre Parcel D08-250722, in the name of Goodwill Industries of the Miami Valley,
- 0.065 acres for a temporary easement of the 0.516 acre Parcel D08-058790, in the name of Giant Dayton, LLC,
- 330 square feet for a warranty deed and 0.012 acres for a temporary easement of the 0.31 acre Parcel D08-098520, in the name of David R. Plummer, and
- 0.016 acres for a temporary easement on Parcel D08-026740, 0.023 acres for a temporary easement on Parcel D08-026730, and 0.018 acres for a temporary easement on Parcel D08-098180, in the name of Lowe E. Joseph MD Trustee.

BACKGROUND:

Federal funds are being received for the transportation improvements along West Main Street from Ridge Avenue to Interstate 75 with Council grant applications authorized by resolution R-47-2018. At Council's May 16, 2022 meeting, Council authorized acceptance of easements of properties along the corridor that are required for the West Main Street improvements Project. The Phase 2 portion of the project involves obtaining easements from over 60 property owners, and to meet the right of way acquisition deadline for the federal funds four of these parcels are identified as outstanding parcels. All the other parcel easements have reached an agreement and are being finalized.

In order to complete the proposed street improvements along West Main Street with federal funds, an easement from Goodwill Industries of the Miami Valley (Parcel 3-T), Giant Dayton, LLC (Parcel 4-T), David R. Plummer (Parcel No. 31-WD & T), and Lowe E. Joseph MD Trustee (Parcel No. 59 – T1, T2, & T3) needs to be obtained. Since early 2022, the aforementioned property owners have been sent certified mail a notice of intent and good faith offer. Since then, several additional contact attempts have occurred with representatives from the parcels. City staff and consultants continue to reach out to the property owners to negotiate the requested easements.

To proceed with the project, the next step is authorizing the Director of Law and Director of Public Service and Safety to commence the required proper public notification process and file appropriation of the parcels with the courts in order to meet the project's timeline of right-of-way acquisition and certification and for the project to be bid in the Fall of 2023. Based on the need to proceed with the appropriation process immediately in order to allow the construction to proceed on time, consideration of emergency legislation is requested. Should an agreement with any of the owners of the above listed properties be reached prior to Council considering legislation, the appropriations request for the property will be rescinded.

REQUESTED ACTION:

It would be appreciated if you would assign to a Committee of Council authorizing the Director of Law and the Director of Public Service and Safety to file necessary paperwork for the appropriation of the following parcels:

- 0.029 acres for a temporary easement of the 2.042 acre Parcel D08-250722, in the name of Goodwill Industries of the Miami Valley,
- 0.065 acres for a temporary easement of the 0.516 acre Parcel D08-058790, in the name of Giant Dayton, LLC,
- 330 square feet for a warranty deed and 0.012 acres for a temporary easement of the 0.31 acre Parcel D08-098520, in the name of David R. Plummer, and
- 0.016 acres for a temporary easement on Parcel D08-026740, 0.023 acres for a temporary easement on Parcel D08-026730, and 0.018 acres for a temporary easement on Parcel D08-098180, in the name of Lowe E. Joseph MD Trustee.

Based on the need to proceed with the appropriations process immediately to meet the timeline to receive funding, consideration of emergency legislation is requested.

